

## NEWTON-IN-BOWLAND PARISH COUNCIL

### Minutes of the Annual Meeting held on 22<sup>nd</sup> May 2019 in Newton-in-Bowland Village Hall

**PRESENT:** - Cllr M Beattie, Cllr, Cllr B Dixon, Cllr R Whitaker, Cllr R Thornber  
Cllr R Elms  
Mrs S Pinder (Clerk)

**APOLOGIES:** - Cllr J Bennett and Cllr D Smith

#### **874. PARISH COUNCIL ELECTIONS**

The recent election for parish councillors were uncontested so all councillors were automatically re-elected, the declaration of acceptance of office and notice of interest forms were duly completed.

#### **875. ELECTION OF OFFICERS**

Cllr Beattie was elected as Chairman, proposed by Cllr Dixon and seconded by Cllr Whitaker  
Cllr Thornber was elected as vice chairman, proposed by Cllr Dixon and seconded by Cllr Whitaker

#### **876. MINUTES**

The minutes of the previous meeting were circulated, approved and signed

#### **877. MATTERS ARISING**

##### **870. PARISH ONLINE DIGITAL MAPPING**

Stephen Bennett, Charles Bowman, Edward Ireland and Julian Valentine have been added to the system to enable them to sort the maps for B4RN; Cllr Beattie informed that the subscription cost is to be paid from the grant received for B4RN

##### **873. B4RN**

Cllr Bennett has got a grant for £1000 from RVBC towards the admin costs for the project. These funds are to be held in our community a/c and used to pay as and when invoices are handed over.  
Cllr Beattie gave an update on the scheme.

##### **874. VILLAGE CLEAN UP**

Village clean up to take place on Wednesday 12<sup>th</sup> June 2019 commencing 7pm, weather permitting.  
Clerk to arrange publicity

##### **875. FINANCE**

Community A/c £4916.75

Business Premium A/c £2722.35

LENGTHSMAN

Community A/c £2500.00

Business Saver A/c £0.34

##### **876. ACCOUNTS**

EXPENDITURE

Newton Village Hall– £15 for tonight's meeting – payment made

SJ Pinder £160.00 (£100.00 salary + £60- Parish online subscription) – payment made

Robert Wilkinson £120.00 website hosting – payment made

Lengths man

Steven Speak 3 payments totalling £255 – payment made

#### INCOME

Precept £2500

Concurrent grant function £1283.00

RVBC Voluntary organisation Grant £1000 re B4RN

#### **877. RISK ASSESSMENT**

The risk assessment was considered and passed

#### **878. ANNUAL GOVERNANCE STATEMENT**

The annual governance statement was circulated and agreed

#### **879. ANNUAL ACCOUNTS**

The annual accounts were circulated and agreed

Mrs D Parker has agreed to do the internal audit. Clerk to liaise

#### **880 PLANNING**

3/2018/1045 Clerk Lathe

Erection of new single storey link building between existing dwelling and bed a breakfast annex. – approved with conditions

The Old Schoolhouse

Mr and Mrs Boswell have met with Cllrs Beattie and Dixon to explain their forthcoming planning application; plans are yet to be received from RVBC

#### **881. CORRESPONDENCE**

##### **a. CITIZENS ADVICE BUREAU**

Request for donations – nothing to be sent.

##### **b. RECYCLING SITES**

As of October 2019 the opening times for the recycling site at Clitheroe will change.

#### **882. LENGTHSMAN**

Steven has mown around the carpark where the council have been unable to do. He has litter picked around the parish. Sandra has asked him to clean by the cottage boundary wall.

Clerk to ask Mr Speak not to clear the carpark

#### **883. WEBSITE**

Bob Wilkinson has offered to take on the hosting of the website for a fee of £60 per year. The current contract with Namesco was due to expire and Cllrs agreed to the move for a 2 year term. Clerk to liaise with Mr Wilkinson to see if the site can be linked to a facebook page

#### **884. WELL**

Cllr Elms will plant flowers around the well.

Councillors to buy plants for the triangle and Mrs Clarke has agreed to water them

**885. PARISH LIAISON COMMITTEE MEETING**

Last meeting was cancelled

Cllr Dixon to go to meeting on 20<sup>th</sup> June 2019 and Cllr Beattie to go on 26<sup>th</sup> September 2019

**886. REMEMBRANCE SUNDAY**

Councillors thought that last years dedication and service went well and decided that a similar service would take place this year. Clerk to contact Rev Oldfield to see if he or Mrs Oldfield can officiate the service as last year, to start at 1pm and then refreshments to be served in the village hall.

**887. HIGHWAYS**

The SLOW signs have still not been painted on Slaidburn Road, Clerk to liaise with David Smith

Clerk to advise LCC of the following

Potholes on Bull Lane and by Highfield

Dip in the road below Brights Close

Dip in Easington Road near Storth Farm

Sign at Easington Road is damaged

Tree Roots are coming through the path surface on the footpath leading to College Cottages. This is a trip hazard.

Clerk advised that she is not receiving any road closure notifications – LCC to be contacted

**888. ANY OTHER BUSINESS.**

**a. BT PHONE BOX**

Cllr Dixon advised that the phone box requires cleaning. Clerk to look into who is responsible for this.

**b. PUBLIC FOOTPATH AT DUNNOW**

The footpath by the kissing gate is becoming impassable. Clerk to contact Mr Forrester.

**889. DATE OF NEXT MEETING**

The next meeting to be held on Wednesday 25<sup>th</sup> September 2019 at 7.30pm in Newton Village Hall

Meeting closed 9pm