

NEWTON-IN-BOWLAND PARISH COUNCIL

Thursday 20 July 2023

NEWTON- IN-BOWLAND VILLAGE HALL

7.00 pm

Draft notes

- 1. In the absence of the Deputy Chair, the Clerk opened the meeting and welcomed all present. Apologies were accepted from RT.**
- 2. Sally Emmanuel was proposed as Chair by BD and seconded by PS and unanimously adopted. The Clerk thanked SE for accepting this office as she had been advised by the LALC that the committee was not able to function without a Chair. All present thanked SE and look forward to her leadership.**

RT to remain as Deputy Chair.

- 3. Dave Conway was proposed as a new councillor by PS and seconded by SE. Dave was welcomed to the Parish Council by all present.**
- 4. Minutes from the meeting held 30 May 2023. PS asked for it to be noted in the minutes that he had declared interest in a planning application going through RVBC planning process; duly noted, Clerk to add to meeting notes. Notes proposed by PS and seconded by BD, unanimously agreed.**
- 5. Minutes from the meeting held 15 June 2023 – councillors had not all been able to open the circulated document – ACTION – NOTES TO BE RATIFIED AT THE SEPTEMBER MEETING, DRAFT COPY TO GO ON WEBSITE.**
- 6. Matters arising – councillors requested the Clerk to arrange to meet with the elected representative as soon as possible and between the dates of Monday 24 July and Thursday 17 August 2023 and also with the Director of Economic Development and Planning as soon as possible after this meeting but certainly before the next Parish Council meeting scheduled for Wednesday 27 September 2023. CLERK TO ACTION.**

7. AOB

- a. KS explained that the online bank account had finally been set up and that the next stage is to propose a second signatory and remove JB as signatory. SE agreed to become the second signatory alongside BD. ACTION – KS TO SET UP SECOND SIGNATORY WITH BARCLAYS BANK**
- b. Councillors have been made aware that the HARP project is not to be called in and resolved to meet with RVBC to discuss what this means for Newton in Bowland. It would appear that there is the opportunity for Judicial Review and parishioners are exploring this and will report back to the Parish Council in due course.**

- c. PS requested that more frequent meetings be set as Parish Council business had become more time consuming and needing more immediate action than can be handled in quarterly meetings. This was unanimously agreed. **ACTION – CLERK TO SCHEDULE 6 MEETINGS PER YEAR, DATES TO BE AGREED AT THE SEPTEMBER MEETING.**
- d. PS raised the issue of increasing numbers of councillors. The Clerk had already asked RVBC and had been told by the Head of Legal and Democratic Services that this was not constitutionally possible and would take a lot of work to change. The Clerk advised that she had also spoken to LALC who had queried why there are only five councillors. **ACTION – KS TO SPEAK TO LALC ABOUT THE PROCESS TO ADD COUNCILLORS. PS TO SPEAK TO HIS CONTACT ABOUT HOW THEY INCREASED THEIR NUMBERS WHEN THEY NEEDED.**
- e. PS asked KS to resurrect the celebratory meal out with JB and RW. **ACTION – KS TO ORGANISE**
- f. PS asked the Clerk to set up a Parish Council Whatsapp group. **ACTION – KS TO SET UP**
- g. PS proposed Parish Council meetings to be advertised on Facebook seconded by SE. **ACTION – KS TO ADVERTISE PARISH COUNCIL MEETINGS ON FACEBOOK**
- h. PS proposed the development of a Constitution to sit alongside the Code of Conduct. **ACTION – KS TO DEVELOP DRAFT CONSTITUTION FOR SEPTEMBER MEETING (including reference to parishioner attendance and posing of questions with notice before a meeting)**
- i. **ACTION – KS TO DRAFT PARISHIONER EMAIL FROM CHAIR INCLUDING HARP UPDATE**
- j. **ACTION – KS TO EXPAND ANNUAL EXPENDITURE SPREADSHEET TO INCLUDE ANNUAL ACTIONS (BD and PS to advise details)**
- k. **ACTION – KS TO SIGNPOST PARISHIONERS TO THE WEBSITE AND NOTICE BOARD THROUGH A FACEBOOK ENTRY**
- l. **ACTION – KS TO SPEAK TO ELECTED REPRESENTATIVE ABOUT MEETING WITH LCC REGARDING THE STATE OF ROADS, VERGES AND SALTING ISSUES IN ADVANCE OF WINTER PRESSURES**
- m. **ACTION – BD TO OBTAIN ADDITIONAL FLAGGING PRICES FOR THE WAR MEMORIAL AS THOSE SUBMITTED SO FAR CONSIDERED TOO EXPENSIVE**
- n. **ACTION – KS TO CONTACT BT ABOUT THE TREES OVERHANGING THE TELEPHONE BOX**
- o. **ACTION – KS TO CONTACT RVBC ABOUT THE TREES IN THE CAR PARK**
- p. **ACTION – SE TO DEFINE FOOTPATH PROJECT WITH THE HELP OF RW AND ALSO TO IDENTIFY FOOTPATHS THAT MIGHT BE REMOVED BY PROPOSED HARP PROJECT**
- q. **ACTION – MEETINGS TO START AT 7pm**
- r. **ACTION – KS TO SEND CODE OF CONDUCT TO DC**

8. Date of next meeting

Wednesday 27 September 2023 in the village hall at 7.30pm

MEETING CLOSED AT 8pm