

NEWTON-IN-BOWLAND PARISH COUNCIL

Thursday 22 February 2024

NEWTON- IN-BOWLAND VILLAGE HALL

7.0PM

Agenda

1. In attendance:

- 1. Councillor Richard Thornber (RT)**
- 2. Councillor Paul Slinger (PS)**
- 3. Councillor Brian Dixon (BD)**
- 4. Councillor Dave Conway (DC)**
- 5. RVBC Councillor Rosie Elms (RE)**
- 6. Clerk – Kim Shutes (KS)**

The Vice Chair (Councillor Richard Thornber) opened the meeting; no apologies had been offered.

There followed a discussion about electing a Chair since Sally Emmauel resigned. Councillor Richard Thornber was proposed by Councillor Paul Slinger, Richard accepted and was seconded by Councillor Dave Conway.

The replacement Vice Chair was proposed to be Councillor Paul Slinger by Councillor Richard Thornber, who accepted, and was seconded by Councillor Brian Dixon.

There had been no interest in the community for a replacement councillor.

ACTION – RE to approach a previous Councillor to see if they would like to return to office.

There had been no interest in the community for a replacement Clerk, KS agreed to stay until the May meeting in order to complete the annual financial return after which, if no one can be found, councillors will minute their meetings.

ACTION – RE to approach potential clerk.

- 2. RT and DC declared an interest in HARP.**
- 3. Minutes of meeting held November 2023 were agreed to be an accurate representation. Proposed PS; seconded DC.**
- 4. Matters arising – spreadsheet updated as follows:**
 - 1. Exploring nature grant – close item**
 - 2. Reinstate gritting arrangements – RE to discuss reinstating gritting arrangements with RVBC/LCC in the light of the recent problems following heavy snow fall on Easington Road**
 - 3. War memorial – close item**

4. SE to define footpath project – leave open as part of possible funding from RVBC
 5. To identify footpaths affected by HARP – close item, complete
 6. RE to find if any funding available from AONB – close item
 7. SE to contact landowners about footpath project – close item
 8. SE to attend meeting with Waddington PC – close item
 9. Councillors to advise clerk of PC only email addresses – close item – not all councillors have given a separate email address and would prefer communication to go through the clerk
 10. Councillors to decide whether to use SPiDS following last meeting – item closed ACTION – KS to email to let SPiDS know that we are not going forward with these at this point in time
 11. Additional material from LWT – ACTION - KS to email LWT to thank them for the additional information and to ask them to contact us should they need any additional information from Newton PC
 12. KS to speak to VH about Rural Prosperity fund about both making applications – complete – VH advised by KS that PC had applied and that it seems that RVBC will only accept one application – complete – remove item
 13. Purchase of flag – ACTION – KS to purchase flag from previous supplier – proposed – DC; seconded BD
 14. BD to investigate lengthsman possibilities – see minutes – close item
 15. KS to chase RE about outstanding items – complete – remove item
 16. KS to write to defibrillator supplier – complete – remove item
 17. PS to follow up about Curlew Farm issues – see minutes – remove item
 18. PS to present amended grass cutting schedule – see minutes – remove item
 19. KS to arrange for BD to meet with RVBC (Dave Hewitt) about trees on village car park – complete – remove item ACTION - clerk to chase Dave Hewitt to see if the trees can be trimmed
 20. PS to obtain stickers for phone box – see minutes – remove item
 21. Councillors to agree policy at February meeting – deferred to May meeting
 22. Clerk to respond to parishioner about concurrent grant – complete – remove item
 23. Clerk to respond to parishioner about parking issues on junction of Back Lane and Dunsop Road – complete – remove item
 24. DC to contact BARN about website – see minutes – ACTION KS to contact Bob Wilkinson about a price for the website update
 25. KS to ensure that PCLM updates are always on the agenda – complete – remove item
 26. To find replacement clerk – see minutes – remove item
5. To discuss draft Standing Orders – PS had read the proposed standing orders prepared by the KS and thanked her for constructing them. Other councillors wanted to further consider them and asked for them to be put on the agenda for the May meeting.
 6. Update from Ribble Valley NHPT – no one in attendance and no update submitted.
 7. Update from RVBC councillor – see minutes

8. Update from LCC councillor – see minutes
9. Pre-notified questions from parishioners – none received
10. Financial matters
 1. To approve payment of electricity for Christmas tree lights £40 proposed RT seconded DC
 2. To approve payment of £694.34 for grounds maintenance (chq 100591) proposed RT seconded DC
 3. To approve payment to Clerk £100 (chq 100592) proposed PS seconded BD
 4. To approve chq 100590 £23.16 newton village hall – sent proposed BD seconded DC
 5. To approve chq 100597 £15.00 newton village hall – sent – proposed DC seconded PS
 6. To approve chq 100599 £50 M Fullalove – sent – proposed DC seconded PS
 7. To approve grass cutting contact for 2024/25 proposed PS seconded DC - ACTION clerk to return forms to RVBC
 8. To approve chq £200 for the Christmas tree (chq 100593) proposed PS seconded BD
 9. To approve Microsoft payment to K Shutes £59.99 (chq 100594) proposed BD seconded PS
 10. To pay £200 to the village hall for the over 60 Christmas party proposed BD seconded PS
 11. To pay £40 to Royal British Legion for poppies in November 2023 proposed BD seconded PS
 12. To allocate £500 to the quaker burial ground project from the LLC PROW grant in order to complete the steps and handrail proposed PS seconded BD
11. Accounts – bank balances
 1. 30643084 – Community account £3062.20
 2. 23382419 – Community savings account £5288.16
 3. 20480398 – Lengthsman account £1370.00
 4. 33509605 – Lengthsman savings £507.77
12. To note income received from Quakers £1500 towards the cost of felling trees in the graveyard
13. Banking update (PS) move from Barclays to Nat West Community Banking – it was unanimously agreed that PS should explore further this possibility and bring to May meeting ACTION
14. Planning
 1. 3/2023/0508 – change of use of agricultural land to enclosed dog walking field – objections sent to RVBC
 2. 3/2023/0891 (LCC) extension of quarrying – no objections
15. Parish Council Liaison meeting 1 February 2024 update from DC. The main thrust of the meeting was about the recently completed settlement study looking at conurbations and their associated infrastructure. This document will be used for evidence in planning applications in the future. Minutes of the meeting can be found on the RVBC website. Next meeting 11 April 2024 – PS to attend.

16. HARP update from RE - there are some aspects of the final negotiations still outstanding.
17. The proposed Circular walk could be funded from the Rural Prosperity Fund which we have £50000 earmarked from RVBC. RE to talk to SE to collect any work that has already been completed. BD to talk to Richard Whitaker to see how involved he wishes to be in this project.
18. PROW issues with Curlew Farm and Dilworth Barn will be raised with LCC by PS. PS is updating his list of outstanding issues with LCC.
19. PS updated about the recent bus meeting. A circular bus service is likely to begin in Spring 2024; the details of this will be issued from RVBC in due course. There is also the possibility of a Little Green Bus service being introduced to get parishioners to hospital appointments. PS to explore this with Sarah Wells (RVBC) and Slaidburn and Dunsop parish councils.
20. PS updated that he is going to get some stickers for the phone box.
21. It was agreed that, in the absence of any funding from RVBC, the parish council would look into completing the fence repairs on land at Newton Bridge. ACTION – BD to get quotation; PS to action
22. Circular footpath – PS agreed to try and establish what work had been done to date on this project
23. PS recommended the RVBC Grass cutting schedule to be agreed later in the meeting and that he would establish detail with the contractor.
24. Councillors are keen to continuing the work of the previous Chair and will ask for outstanding actions.
25. SPiDS update – ACTION - KS to email to thank for the presentation and to explain that Newton PC will not be taking any action at this stage.
26. LWFT update – ACTION – KS to email to thank for the presentation and to state that Newton PC would be happy to receive any updates in the future.
27. Rural Prosperity fund – KS explained that she had been told that the fund is open for a while, but the next funding approval meeting is at the end of March 2024. The PC have a lot of work to do to be able to take any project proposal further and will discuss at the May meeting.
28. Correspondence
 1. To note the change of name from AONB to Forest of Bowland National Landscape
 2. Email from Sean about gritting along Easington Road and issues related to the recent snow conditions – PS to include this in his LCC list of issues.
29. Highways
 1. PS proposed to purchase a grit bin to be placed on the junction of Back land and Dunsop Road, proposed PS seconded DC.

2. LCC road improvements – PS updated that he had overseen the reinstatement of painted lines at junctions in the village
3. PS to add the flooding issues at Slaidburn Road to his LCC list

30.AOB

1. Village hall request to have meeting dates established in order to book the village hall – KS to ensure that village hall bookings are made in a timely manner
2. To acknowledge receipt of details about the Defibrillator fund from RVBC – no action taken – ACTION - KS to respond
3. Falls prevention team leaflet – in notice board – no further action required
4. To note receipt of NALC bulletins and newsletters and to note content about problems with banking issues in parish councils – no action required
5. To acknowledge receipt of RVBC playing pitch strategy link already circulated – no action required
6. To receive the link to the RVBC swimming pool survey and to put on notice board – complete – no further action required
7. Acknowledge LCC reply regarding the closure of the Fell Road near to Waddington – no further action required
8. Website update – see email from Bob Wilkinson – KS to contact Bob
9. Rural England prosperity fund – do councillors wish to proceed and if so, who will manage? – in hand with councillors
10. D-day landings lighting of beacons – no action required
11. LALC - Ribble Valley Area Committee meeting on Monday 26th February 2024 for 7pm at the Ribble Valley Council Offices – any councillor wish to attend – clerk to respond to email – no attendance from Newton
12. New invoice received from parish online – do councillors wish to continue with the service? – no action required
13. Do councillors wish to apply for the free portrait of the King – KS to apply for picture on behalf of the village hall
14. Do councillors wish to apply for £600 for lengthsman from AONB? KS to ask AONB to consider donating monies without invoices
15. Pilot funding for EV chargers – no action taken
16. To receive LALC update date Feb 2024 – no action taken

31. Date of next meeting – Thursday 16 May 2024 at 7pm in the village hall

Meeting closed at 21.33