

NEWTON-IN-BOWLAND PARISH COUNCIL

Thursday 16 May 2024

NEWTON- IN-BOWLAND VILLAGE HALL

7.00PM

DRAFT minutes

1. The Chair welcomed those present which included LCC Councillor Rupert Swarbrick (RS), RVBC Councillor Rosie Elms (RE) a parishioner, Councillors Thornber (RT), Dixon (BD), Slinger (PS), Conway (DC) and the Clerk, Kim Shutes. Apologies received and accepted from Debbie Wright.
2. Sally Emmanuel (SE) was co-opted as a councillor, proposed PS, seconded RT. ACTION – clerk to send acceptance papers to RVBC.
3. DC and RT declared an interest in HARP.
4. Minutes from the meeting held Thursday 22 February 2024 were agreed as a true record of the meeting. Proposed PS seconded BD.
5. Matters arising – updated as attached.



matters%20arising%
20as%20at%20May%

a.

6. LCC update - RS updated councillors on various aspects of outstanding work that LCC were handling. ACTION - There is a spreadsheet that is to be made available to the clerk to audit. Awaiting receipt of this spreadsheet. Clerk to circulate. ACTION - RS to arrange meeting with 'street works' relevant officers from LCC and councillors. ACTION – clerk to ensure that the issue with the 30mph markers is on the list.
7. RVBC update – RE asked why there had not been an application from Newton PC for the Jubilee Fund – councillors replied that they have not received any information about this. ACTION – RE to obtain information and send to clerk.
RE asked why Newton PC had not submitted or funding in the Rural Fund. The Clerk informed RE that first stage submission had been made but that the process is windy, and councillors had yet to write the full-blown project submission.
8. Update from RV police – not in attendance.
9. Finance
 - a. Bank balances as of 29 April 2024
 - a. 30643084 £2363.78
 - b. 23382419 £5307.94
 - c. 20480398 £770

d. 33509605 £509.67

b. Invoices to approve.

- a. Mark Reynolds £165 – dry stone walling of the quaker burial ground
- b. M Shutes - £29.99 – NW flags – union jack
- c. LALC - £53.74 – annual subscription

All invoices approved – proposed RT seconded DC.

c. Income

- a. £2250 – RVBC – precept
- b. £600 – LCC – quaker burial ground

10. Councillors agreed to the renewal of Insurance Policy. Proposed RT seconded BD. ACTION – clerk to issue cheque £

11. Annual accounting statement was prepared by KS and a parishioner acting as accountant. Proposed BD seconded DC. Signed at the meeting by RT as Chair.

12. Risk assessment - updated.

13. Fixed asset register - updated.

14. Annual Governance statement – prepared by KS and a parishioner acting as accountant. Proposed BD seconded DC. Signed at meeting by RT as Chair.

15. RS updated about HARP that although LCC had not yet concluded their contract negotiations, the project is likely to start in 2025. ACTION – RE to request update on the contract obligations from RVBC as Newton in Bowland have not had an update since March 2023.

16. Planning

- a. Planning Permission LCC/2022/0057 – Waddington Fell Quarry

17. Parish Council Liaison meeting update (next meeting 20 June 2024) ACTION – DC to attend this meeting.

18. Website update – Bob Wilkinson has agreed to create a new website. KS offered to work with him to complete this task. Proposed RT seconded BD ACTION – KS to contact BW.

19. Update on road safety working party (20mph group) – no further updates ACTION – SE to follow up.

20. Update on Newton/River Hodder circular walk improvements – no further updates. Mel Shutes has offered to work with SE, BD and Richard Whitaker to obtain quotations in order to further the project.

21. MS updated on progress on the Quaker Burial Ground and presented a costed spreadsheet of works completed.

22. Correspondence

- a. No progress has been made on the application to the rural prosperity fund. The clerk reminded councillors of the need to create a project and to submit to RVBC as soon as possible. ACTION – clerk to circulate relevant information.
- b. Acknowledged email about community energy fund.
- c. Acknowledged email from Holly Ferris re genealogy.
- d. Acknowledge thankyou letter from the village hall about monies given for the over 60s party.
- e. Acknowledged receipt of crime statistics
- f. Acknowledge the start of the new bus service – councillors congratulated those concerned with developing this service and commented on its popularity.
- g. Acknowledged receipt of the rural funding digest
- h. Acknowledged receipt of the rural bulletin
- i. Acknowledged engagement with the Giant Redwood Scheme
- j. Acknowledged receipt of the local electric vehicle funding information
- k. Acknowledge receipt of the local nature recovery strategy information
- l. Acknowledged receipt of the LALC meeting notes
- m. Acknowledged receipt of the RV in bloom information
- n. Acknowledge receipt of the village halls funding information – passed to village hall.
- o. Acknowledged email from Trading Standards – circulated to parishioners.
- p. Acknowledge receipt of the Kings portrait which has been hung in the village hall.

23. Highways – ACTION - RS requested that the clerk email him about grit bins, councillors are considering purchasing grit bins for back lane but would need clarification that LCC would be able to fill these bins next winter.

24. AOB

- a. Email from parishioner about overflowing bins between Blue Butts and Newton. Councillors did not think it appropriate to remove the bin as rubbish would still be flytipped. Concerns over these issues should be reported to RVBC on 01200 425111 or report using this link [Fly-Tipping – Ribble Valley Borough Council](#) ACTION – clerk to respond to parishioner.
- b. Email from Iain Pilling regarding meeting with parishioners. Councillors agreed to meet on either 5 or 6 June 2024 – clerk has emailed to offer date ACTION – clerk to follow up.
- c. Email from D Spencer – Action – clerk to reply to thank Dave for the email.
- d. Adopting model standing order to be placed in September 2024 agenda.
- e. The Chair thanked the outgoing clerk for her services. The clerk agreed to support the new clerk once appointed.

25. Date of next meeting Thursday 19 September 2024. ACTION – clerk to book village hall

Meeting closed 21.20